

Request for Re-Quotation for the Supply of Goods (Computers)

[Purchaser to describe here the nature of the Goods and Contract
Package Numbers as per the Procurement Plan]

Contract Package No : 06

SCHEDULE

Disaster Management Bureau

Ministry of Food & Disaster Management

Disaster Management & Relief Bhavan

92-93, Mohakhali C/A

Dhaka-1212

Request for Re-Quotation for the Supply of Goods for Computers

G. Condition :

1. The **Disaster Management Bureau**, Ministry of Disaster Management has a budget allocation for the purchase of Goods and wishes to apply some of that allocation for the purchase of Goods for which this Request for Quotation is issued.
2. Payments made against any Purchase Order from this Request for Quotation will only be made in Bangladesh Taka. The Unit Rate (s) offered by the Supplier, if accepted, shall remain fixed the duration of the Purchase Order.
3. Your quotation, in duplicate, must be delivered to the office of the undersigned on **11-03-2009** the office for will be rejected and returned unopened. The envelope containing the quotation must be clearly marked "Quotations" for [State of nature of goods] and DO NOT OPEN before.
4. All quotations must be valid for period of thirty (30) days from the closing date of the Request for Quotation.
5. The quotation shall be completed and signed by an authorised representative of the Supplier, In the case of a Supplier offering to supply goods that the Supplier itself does not manufacture or otherwise produce, the Supplier must show that they have been duly authorised by the goods manufacturer to supply the goods in Bangladesh.
6. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate shall prevail both for the evaluation of quotations and for the subsequent Purchase Order.
7. Depending on the final requirement, the quantities shown may increase or decrease by fifteen percent (15%) and this shall be reflected in the Purchase Order.
 1. There will be no public opening of quotations, the Purchaser is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
 1. The purchases reserve the right to accept or reject any or all the quotations without assigning any reasons.

Required with the Submission of the Quotation

The supplier shall attach the following documents to its Quotation :

- a) A fully completed and signed priced offer as per the Schedule of items and the priced Quotation. Note that all prices shall be quoted in Bangladesh Taka;
- b) A valid Trade License;
- c) A valid TIN Certificate;
- d) A manufacturer's Authorization Letter (if applicable);
- e) Technical Specification of the goods to be supplied; and
- f) A Completion Certificate for similar nature of goods by the Supplier during the last two (2) years to any Government sector, Autonomous Body, Corporation or Private sector organization.

Terms and Conditions for the Supply of Goods and Payment :

- a) The Supplier shall not be required to submit a performance security.
- b) The Supply of goods shall be completed within **15 (Fifteen)** days from the date of issue of the Purchases Order, or the signing of the contract (if applicable).
- c) After completion of the supply of the goods, the Supplier shall submit on original invoice, and two (2) copies, to the Purchaser. The Invoice shall show the cost of the goods and Vat/Taxes separately.
- d) Payments of the Invoice shall be arranged by the Purchaser, within **thirty (30) days**, but only against the actual supplied quantities of goods as listed in the purchase Order.
- e) Payments against Vat/Taxes and other impositions shown in the Supplier`s invoice shall either :
 - i. Be made through the Accountant General's Office, at the time of settlement of the invoice or.
 - ii. Be made in advance by the Supplier, who shall then submit the Treasury Chelan, which has been paid through the Bangladesh Bank.
- f) The purchaser may, by written notice sent to the Supplier, terminate the Contract in whole or in part at any time for its convenience.
 - i. If the Supplier fails to computers (any or all the goods within the time) specified in the Purchase Order, or
 - ii. If the Supplier fails to per form any other obligation (s) under the Purchase Order, or
 - iii. If the Supplier, in either of the above circumstances does not cure its failure within a period of three (3) calendar days after receipt of a notice of default from the Purchase specifying the nature of the default (s) or
 - v. If the Supplier, in the judgment of the Purchaser, has engaged in any corrupt or fraudulent practices competing for or in executing the tasks under Purchase Order, and
- g) The Supplier shall provide the warranty for 12th month, as stipulated in the Quotation document, for the goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/inistalled goods, the Supplier shall be bound to rectify the fault or replace the goods as the case may be.

Schedule of Items and priced Re-Quotation

[Describe below items, unit and quantity of goods required]

Sl. No.	Item	Description & Details	Unit	Qty.	Unit Rate Tk.	Total Amount Tk.
1	2	3	4	5	6	7
1.						

Sl. No.	Item	Description & Details	Unit	Qty.	Unit Rate Tk.	Total Amount Tk.
1	2	3	4	5	6	7
2.						
3.						

Sl. No.	Item	Description & Details	Unit	Qty.	Unit Rate Tk.	Total Amount Tk.
1	2	3	4	5	6	7
4.						

Total Amount for Supply of Goods to purchaser
(Including Vat/Taxes)

Technical Specification of the Goods Required

Sl. No.	Item	Description & Details	Qty.
1	2	4	5
1	Desktop Computer- 10 Nos.	<p><u>Desktop Computer :</u></p> <p>Chipset : Intel Q33 Express chipset Processor : Intel Core 2 Quad Q9650 Clock Speed : 3.00 GHz Front Side Bus : 1333 MHz FSB Cache Memory : 12 MB L2 Cache RAM : GB DDR2 (2GBx4) Module RAM Slot : 04 SLOTS Hard Disk Drive: SATA HDD Capacity : 500 GB HDD RPM : 7200 RPM External Drive Controller : SATA Controller External Drive : DVD – RW Factory Install Graphics Card : Integrated Intel Graphics Media Accelerator 3100 Audio : Integrated High Definition 4-Channel audio Network Interface: Integrated Intel Gigabit Ethernet NIC Expansion Slots: Full-height: 1 PCI, 2 PCIe x1, and 1 PCIe x16 Expansion Bays: 2 internal 3.5" bays,2 external 5.25" bays, and 1 external 3.5" bay I/O Ports : Ten (10) USB 2.0 ports (two fronts, Six rear, two internal USB header) one VGA port, DVI output available via optional ADD2 card), one serial with second optional, Two PS/2 ports (mouse and keyboard), Front headphone and microphone jacks, RJ-45 port, One parallel port. Form Factor Type: Micro Tower Form Factor Monitor : 18.5" LCD Monitor Keyboard : Standard Keyboard Mouse Standard two Button Scroll Mouse (Optical) Operating System: Microsoft Windows Vista Business Downgrade to XP Professional Antivirus software: Antivirus software with internet security (Licensed Software) Warranty : Three Years Warranty for Parts & Service.</p>	10 Nos.

Sl. No.	Item	Description & Details	Qty.
1	2	4	5
		OCR & Other PC & MAC Software : Free Comprehensive Software Package Buttons : Scan, Copy & Launch (3 buttons) Paper size : A4 Size Warranty : 1 year full warranty.	
4	Technical Specification for Line Interactive UPS with AVR : 13 Nos.	<u>Technical Specification for Line Interactive UPS with AVR :</u> Capacity : 1200V Input : 140 Voltage range: 140 ~ 285V Frequency range: 45 ~ 65Hz Phase: Single+ GND Output : Voltage range: 220V AC (±5%) Frequency: 50HZ±1% or 60HZ±1%. Waveform: Synchronized Stepped. Crest Factor: 3 : 1 Battery : Type: Lead-Acid Maintenance-Free Backup Time: 15 - 40 minutes. Charging Time: 90% capacity after 8 hrs charging. Surge : Energy Rating: 320 Joules Instantaneous. Response. Test Standard : IEEE 587 Cat. A&B. Telephone Port: RJ11. Serial Port : RS232 with monitoring software. Noise Filtering : EMI/RFI Full Time Suppression Operating Environment : Noise: <45dB, Temperature: 0 ~ 40°C, Humidity: 30 ~ 90% Power Factor: >70%. Net/Gross Weight: Net Weight: 9.5Kgs, Shipping Weight: 10Kgs. Dimension : 44.5 * 19 * 30cm (H x W x D).	13 Nos.

The Supplier should also provide a priced schedule of consumables that are expected to be required on the basis of a normal utilization of the equipment over a period of two (2) years.

This priced schedule will not be taken into account in the quotation, but will be used to determine anticipated operational costs of the equipment.

The Supplier is required to mention make/mode (as applicable) of the goods to be supplied and must attach the appropriate original printed literature/brochures for the various items listed.

Signature of Supplier	Supplier`s Stamp
Name of Supplier	
Date	